

**AUDIT COMMITTEE
WORK PROGRAMME
2007/09**

(covering the period September 2007 to March 2009)

AUDIT COMMITTEE WORK PROGRAMME 2007/09

Item	Contact Officer	20 07				20 08										2009				
		S 18	O	N 7	D 11	J	F 19	M 17	A	M 12	J 24	J	A	S 16	O	N 5	D 8	J	F	M 16
Post Audit Statement of Accounts	Andrew Small													X						

Update Items covered in Briefing Notes from June 2008 onwards

Use of Resources & VFM Update	Val Hinkins										X			X						
Data Security	Val Hinkins										X									
Business Continuity Planning	Gary Dawson			X				X			X			X			X			X
Risk Management	Val Hinkins						X				X						X			X
Review of costs of Theatre	Norman Skedge													X						
Review of Risk Registers for Theatre, Waterside, Growth Agenda & Offices	Norman Skedge, Nigel Brooke									X				X			X			X
Audit Tracker & Audit Reports issued	Val Hinkins						X	X			X			X			X			X

Member Training sessions: 7/11/07 - Audit Fraud Investigation unit, 11/12/07 - "The Role of the Audit Committee", 19/02/08 Risk Management, 24/6/08 - "Debt Management and write offs"

Need to add items on Treasury mgt processes, strategy, etc. and another item on debt write offs. See notes in blue book from 7/11 cttee.